

# **Touring Artist Fund**

---

## **Objectives**

The objectives of the Touring Artist Fund are:

- To increase touring opportunities for Yukon artists;
- To facilitate access to the work of Yukon artists for Canadian and overseas audiences; and
- To facilitate the growth and development of Yukon artists through providing opportunities for increased national and international exposure.

## **Results and Outcomes**

The intended results and outcome of the Touring Artist Fund are increased opportunities for Yukon artists of all disciplines to showcase their work outside of Yukon for their own professional development, to increase their viability as professional artists, and to place Yukon performing, visual, and literary arts in the context of the contemporary arts in Canada.

## **Eligibility**

Eligible applicants include Yukon artists (must have lived in the Yukon for one continuous year prior to fund deadline), ensembles, or companies who create, produce or interpret art in theatre, dance, music, visual arts, film, literature, storytelling, or a combination of art forms. The public presentation of the applicant's work must be important to his or her artistic career and development.

Eligible activities or projects include:

- Activities or projects that take place outside of the Yukon;
- Activities or projects that meet a majority of the following criteria:
  - The touring activity or project is the result of a professional artistic selection process by the presenter or host;
  - The activity or project is presented to the public;
  - The presenter or host contributes some percentage of the costs towards the touring of the activity or project (e.g. travel, accommodation, per diem, artist's fees);
  - There are confirmed opportunities or invitations from the host for the work to be presented on the tour. (An exception is for visual artists whose work will be exhibited in public or artist-run galleries. In these cases, there needs to be more than one confirmed activity within the exhibition).

Normally, only one project per applicant is eligible in any one fiscal year.

There is no set percentage of total project costs that is eligible for funding from the Yukon Government Touring Artist Fund<sup>1</sup>. This is because the scale, range, and potential impact of touring opportunities can vary significantly.

Previously funded applicants may not receive additional funding until they have fully accounted for their previous grants.

## **Ineligible Activities**

Activities and projects not eligible for funding are:

- Attendance at conferences, meetings, and panel discussions where the applicant's art is not performed, exhibited or presented;
- Attendance at trade shows, showcases, or commercial events that receive support from the Yukon Government Enterprise Trade Fund;
- Self-presented activity or activity that does not follow a competitive, artistic selection process; and
- Projects that begin before the deadline date, and
- In-Yukon activity.

## **Eligible Costs**

Eligible costs include:

- Travel
- Accommodation
- Per diem
- Artists' fees
- Shipping
- Publicity
- Production expenses directly related to the tour

Reasonable amounts for accommodation, travel (air or land) will be eligible and no specific limits are identified; however, the maximum amount eligible per diem per artist is \$50.00. No maximums are specified (except per diems) because of the wide range of these types of expenses. The Yukon Arts Advisory Council has the mandate to determine reasonable expenses for travel, accommodation, artists' fees, and production costs.

## **Funding Thresholds**

Applicants are eligible to receive a maximum of \$10,000 per application. This maximum amount may be adjusted in exceptional circumstances, for example for sector-wide initiatives that have a significant number of beneficiaries with potential major impacts to their careers.

---

<sup>1</sup> On rare occasions it may be appropriate to fund 100% of costs. An example is paying for the entire touring component for a project in which the applicant has already invested heavily. In such cases the applicant has invested equity in additional, non-financial matters.

## **Application and Approval Process**

The deadlines for the Touring Artist Fund are: March 15, June 15, September 15, and December 15. Applications must be received or postmarked by 4:30 p.m. on the deadline date. If a deadline falls on a statutory holiday or a weekend, the deadline will be extended until 4:30 p.m. on the next working day. Faxed or email applications are acceptable. Late applications will not be accepted.

Submit all applications to:  
Fund Administrator, Arts Section, Cultural Services Branch,  
Department of Tourism and Culture,  
Box 2703, Whitehorse, Yukon Y1A 2C6,  
Fax 867 393-6456  
Email [artsfund@gov.yk.ca](mailto:artsfund@gov.yk.ca)

Applicants are encouraged to contact the fund administrator to discuss applications prior to the deadline at 867-667-3535 or toll free 1-800-661-0408

## **Required Supporting Material**

Applicants must submit:

- A description of the artistic work that will be presented;
- A list of associated Yukon and non-Yukon artists that will accompany the applicant on the tour;
- A detailed list of touring sites, including cities, dates, and venues;
- A detailed budget identifying costs and anticipated revenues;
- A statement demonstrating the host's selection process and budget contribution, or a letter from the host that confirms these arrangements; and
- A statement describing how the proposed activities meet the artist's personal objectives as well as the objectives of the Touring Artist Program.

Applications are assessed by the Yukon Arts Advisory Council or its designated jury.

Applications are judged on the following criteria:

- The degree to which the proposed activity or project meets the objectives of the Touring Artist Fund;
- Significance, size, and number of venues on the tour;
- An assessment of the extent to which the tour might possibly be funded by estimated revenues;
- The performance history of the applicant and the exposure that the tour will provide;
- The degree to which the tour will meet the artistic development objectives of the applicant; and
- The existence of a realistic and feasible budget and itinerary.

Funding recommendations are forwarded to the Minister of Tourism and Culture for approval and announcement. Normally, applicants will be notified in writing of the results within 8 weeks of deadline. The media is later notified of the award results.

## **Conditions of Funding**

The Conflict of Interest clause of the *Arts Act* [section 7] and the Yukon Government *Conflict of Interest Policy* are considered during the assessment and administration of the funding process.

Applicants must declare that they do not owe any debts to the Yukon Government.

The Touring Artist Fund is taxable income and recipients will be issued a T4A slip from the Government of Yukon. Successful applicants must submit their Social Insurance Number on the initial invoice. For further information, refer to the Canada Revenue Agency's Income Tax Guide.

## **Payments**

The schedule for payment is in accordance with Yukon Government transfer payment policy, including an analysis of the risk associated with the funding program.

In normal circumstances, touring takes place in a very limited time period, making the submission of an interim report impractical and unnecessary.

Any funds disbursed to individuals through the Touring Artist Fund are considered taxable income and the Government of Yukon will issue a T4A slip to the recipient.

## **Accountability**

The Department of Tourism and Culture collects information from successful applicants on the objectives achieved as a result of the touring activity and prepares annual reports with aggregate information to be submitted as a part of the annual departmental budgeting process. The information collected and reported includes quantitative statistics (e.g. audience attendance, number of venues) and qualitative feedback and evaluation.