
YUKON
ARCHAEOLOGICAL
SITE INVENTORY
FORM GUIDE



Yukon Archaeology Programme
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If no information is available for a field or if not applicable, please leave field blank.

1. Borden Number

Borden Numbers for new sites in Yukon will be obtained by the permit holder from the Yukon Government Archaeology Office.

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2. Site Name

Enter the current name of the site, followed by any previously assigned names. If a First Nations place name exists for the site, this should be used. For First Nation place names, indicate the source of the information by providing either an author/date or informant/address in parentheses after the name. Complete references should be provided in 39. Published References, 40. Unpublished References, or 35. Informant.

3. Reporter Number

Site designation/number assigned by the researcher.

Example: Stop 7 (Hare 1990)

4. Permit Number

Researcher's permit number. Separate multiple entries by a semicolon.

Example: 90-5ASR (Hare); 2003-11ASR (Thomas)

5. Contract Number

If applicable, number of the contract held by the permit holder to conduct archaeological research. Separate multiple entries by a semicolon.

6. Project Name

Name of research or assessment project which identified or investigated the site. Separate multiple entries by a semicolon.

7. Jurisdiction

This field indicates whether the federal government, including Parks Canada, the Government of Yukon, a First Nation, or a municipality has jurisdiction over the site.

8. Designation/Protection Status

This field is used to record the following information:

Designation under the Historic Resources Act
Archaeological/Historic Site Reserve
Map Notation

9. Location

The purpose of the information in this entry is to make it possible for anyone to accurately plot the site on the appropriate National Topographic Series (N.T.S.) 1:50,000 scale map. Describe location in a logical manner from general to specific, beginning with a fairly general area description, e.g., “The site is 8 km west of the White River, on the southwest end of Horsecamp Hill. The site is on the north side of the Alaska Highway, overlooking Moose Lake (unofficial name).” Also, specify the landform upon which the site is located, e.g. terrace edge; knoll; moraine, for example.

Site location may be determined by compass triangulation (specify true or magnetic north) and calculation of distances from features appearing on N.T.S. 1:50,000 scale maps, e.g., hilltop, mountain peak, river or creek mouth, point of land. Unmapped features such as trees or buildings should not be used as datum points. Distances must be measured accurately, using a vehicle odometer, tape measure, pace chart or other precise measure.

10. Access

The purpose of the information in this entry is to make it possible for anyone to readily relocate the site in the field indicating the method of travel required. Access should complement the locational information by referring to features not necessarily found on the 1:50,000 scale map (buildings, foot trails, for example). “The site is located 50 m west of a quarry pit on the south side of the Alaska Highway at Km 1580.”

11. Vegetation

Enter the names of the dominant flora at the site under the headings: Trees, Shrubs, Ground Vegetation. Use either common or scientific names; list in order of most to least abundant. Indicate degree of forest cover (e.g., closed, open, parkland, secondary regrowth).

12. Soil Matrix

Provide a description of the soil matrix and soil strata, including a description of the colour, texture, depth and composition of each stratum. Use the natural soil horizon terminology (for example, for a typical Brunisol for southern Yukon: humus, White River ash, buried humus, B horizon, C horizon), with arbitrary level designations within a horizon if required.

13. Cultural Strata

Provide a concise description of the general classes of cultural materials found in each soil horizon. If White River ash is present in the site deposits, indicate depth of cultural materials below ash.

Example: Top of 'B' horizon: fire cracked rock, debitage, tools, burned/calced bone; 0 - 5 cm below ash.

14. Latitude

Provide GPS latitude in the format DDMMSS. If obtained by other means (digital maps, for example), please note in Remarks section, 41. Indicate NAD and acquisition method.

15. Longitude

As for Latitude.

16. UTM

Provide GPS UTM coordinates. If obtained by other means (digital maps, for example), please note in Remarks section, 41.

17. Map Reference

Record the appropriate 1:50,000 N.T.S. map number.

18. Air Photo Reference

Enter air photo reference number. Separate multiple entries by a semicolon.

19. Minor Drainage

Identified minor drainage associated with site.

Example:

Tatchun Creek

20. Major Drainage

Identified the major drainage basin in which the site is situated.

Example:

Yukon River

21. Elevation

Record both elevation above sea level (a.s.l.) and local elevation of the site above the adjacent terrain or water. For elevation above sea level, please indicate if this is a map reading or from GPS. Report elevation in metres. To convert feet to metres multiply by 0.3048. Underwater sites should be recorded in metres below hydrographic datum (bhd).

22. Condition

With reference to the horizontal and vertical site extent, estimate percentage of site impacted: destroyed (100%), very disturbed (50 - 99%), disturbed (25-50%), slightly disturbed (5-25%), intact. Indicate source of impact (e.g., road construction, erosion).

23. Environment

Report ecoregion in which the site is located from Oswald and Senyk (1977) "Ecoregions of Yukon".

24. Size and Orientation

Enter the maximum length and width of the site in metres. Measure these dimensions at right angles to each other and ensure that the measurements you provide correspond in size and orientation with those on the site map.

25. Owner Name

This field contains the name of the owner (private or corporate) of the property on which the site is located.

26. Site Type Class

Select from the following authority list. Separate multiple entries by a semicolon. If there is some uncertainty as to the identification of the site type class, use a question mark.

- prehistoric
- historic
- indigenous historic
- undetermined

27. Site Sub-Class

Select from the following authority list:

- surface
- subsurface
- stratified
- underwater

28. Site Type

Select from the following authority list. Separate multiple entries by a semi-colon. Enclose the descriptor in brackets following the site type:

PREHISTORIC SITES:

Site Type	Descriptor
Habitation	rock shelter, cave, housepit, other
Trail	
Campsite/killsite	hunting, fishing
Quarry	obsidian, chert
Cultural Material	lithics, calcined bone, bone, fire cracked rock, other
Isolated Find	lithics, calcined bone, fire cracked rock, canoe, culturally modified tree
Burial	grave house, interment, cremation
Cache	ground cache, boulder cache, other
Subsistence	caribou fence, deadfall, rock hunting blind, fish trap, other
Other	specify

HISTORIC SITES

Habitation - Structure	brush camp; log cabin; multiple dwelling; townsite; other
Habitation - Structural Traces	building outline, building foundation; round depression; rectangular depression, other
Cultural Material - Surface	can midden, bottle midden, machinery, etc.
Cultural Material - Subsurface	can midden, bottle midden, machinery, etc.
Burial	cemetery, interment, crypt, etc.
Social	specify
Educational	specify
Commercial	furtrade post, roadhouse, trapline cabin, store, other (specify)
Farming/Ranching	agricultural, fox farm, house, barn, shed, stable, pens, other (specify)
Subsistence Feature	cache, other (specify)
Industrial	dam, garage, power house, other (specify)
Mining	placer workings, other (specify)
Transportation - Rail	rolling stock (specify), station, roundhouse, administration building, trestle, bridge, tunnel, construction camp, embankment, other (specify)
Transportation - Road	roadhouse, construction camp, bridge, tunnel, garage, administration building, vehicle (specify), other (specify)
Trail	specify
Marine Vessel	shipwreck, dock, other (specify)
Communications	telegraph line, telegraph office, other (specify)
Government	RCMP/NWMP post, court house, legislative buildings, monument, other (specify)
Military	barracks, armoury, drill hall, mess, guard house, fort, other (specify)
Medical	hospital, other (specify)
Religious	church, mission, sacred site, other (specify)
Other	specify

29. Features

These are non-moveable features of a site. Separate multiple entries by a semicolon.

Examples: hearth, boulder concentration, pit (descriptor), depression, midden (descriptor), cabin (descriptor), building outline (descriptor) cache(descriptor), structure (descriptor), tent ring, trap (descriptor) etc.

30. Dates

Record absolute dates obtained on the site/site components. Enter each date, the error margin and the lab number. If a technique other than radiocarbon dating is used, enter the technique in parentheses after the lab number. Specify the material, context and associations of the date, and investigator acceptance/rejection of date with rationale.

31. Culture

Record the archaeological culture(s) thought to be represented at the site. Attributed data should be followed by a space and "?". Separate multiple entries by a semicolon.

Examples: Paleoeskimo; Palaeoindian; Little Arm Phase; Northern Archaic tradition; Thule; Late Prehistoric.

32. Researcher

List of principal investigators/permit holders who have been at the site. Enter in the following format: Surname, given name, initials. Names of co-investigators should be separated by a comma. Separate researcher names by a semicolon and ensure that the entries are in the same sequence as the permit number and research date with which they are associated.

33. Research Date

This field contains the dates at which the activity occurred at the site. Enter year only. Separate multiple entries by a semicolon and ensure that the entries correspond in sequence to the list of researchers.

34. Research Activity

This field identified the types of activities that have taken place at the site. Use the following authority list:

excavated; observed; recorded; surface collected; tested; undetermined.

35. Informant Name

Record the names and addresses of any persons having special knowledge about the site.

36. Collections

This field provides a summary of excavated and surface collected materials from the site.

Example: 34 flakes; 2 core fragments; 1 side-notched point base.

37. Catalogue Numbers

Provide here the range of numbers used in cataloguing the project collections.

38. Collection Repository

This field indicates the permanent repository of the site collections.

Examples: ASC, YHR

39. Published References

Reference publications which are specifically related to the site in the following manner:

Last Name, First Name, Year, Title, (Journal Title and No.), Publisher, Pages.

40. Unpublished References

Unpublished reports should be listed by author, date, institution (ASC Ms. number will be assigned.)

41. Remarks

Enter any additional information, recommendations, or comments concerning the site.

42. Traditional Territory

Indicate in which First Nation's traditional territories the site is located. More than one First Nation may be listed if there is overlap. First Nations with traditional territories in the Yukon are as follows:

Liard First Nation
Ross River Dena Council
Teslin Tlingit Council
Carcross/Tagish First Nation
Kwanlin Dün First Nation
Ta'an Kwachan First Nation
Champagne and Aishihik First Nations
Kluane First Nation
White River First Nation
Little Salmon and Carmacks First Nation
Selkirk First Nation
First Nation of Nacho N'yak Dun
Tr'ondëk Hwëch'in
Vuntut Gwitchin First Nation
Teetl'it Gwich'in
Inuvialuit
Lower Post First Nation
Tahltan Band Council
Taku River Tlingit

43. Settlement Land

Indicate if the site occurs on settlement land by listing the First Nation:

Liard First Nation
Ross River Dena Council
Teslin Tlingit Council
Carcross/Tagish First Nation
Kwanlin Dün First Nation
Ta'an Kwachan First Nation
Champagne and Aishihik First Nations
Kluane First Nation
White River First Nation

Little Salmon and Carmacks First Nation
Selkirk First Nation
First Nation of Nacho N'yak Dun
Tr'ondëk Hwëch'in
Vuntut Gwitchin First Nation